



KERALA STATE ELECTRICITY BOARD LIMITED

(Incorporated under the Indian Companies Act, 1956)

Regd. Office: Vidyuthi Bhavanam, Pattom, Thiruvananthapuram - 695 004

CIN- U40100KL2011SGC027424

**Office of the Deputy Chief Engineer, Electrical Circle, Kattakada,
Thiruvananthapuram -695572.**

Phone: 0471-2290050,9446008042, e-mail- dycetvmr@gmail.com.



TENDER FORM

**Name of work :- Providing cash counter, reception counter and office cabins at
Electrical Section, Udiyankulangara.**

TENDER No. DCE/ 02 / 2025-26 dtd 03-06-2025

Date of issue.....

Name.....

Address of Tenderer.....

.....

.....

.....


Deputy Chief Engineer.


Name of work :- Providing cash counter, reception counter and office cabins at Electrical Section, Udiyankulangara.

ABSTRACT OF CONTENTS

Sl. No	Section	Main heading
1	A	Tender form
2	B	Agreement accompany in Kerala stamp paper to the value Rs.200/- along with bid
3	C	Declaration by tenderer
4	D1	Agreement form
5	E	General conditions of contract and instructions to tenderers
6	F	Safety Engineering and Safety code
7	G	Safeguards for environmental protection
8	H	Specification- General and additional conditions of contract
9	I	Instruction to Tenderer
10	J	Specifictions – Technical
11	K	Schedule of items

KERALA STATE ELECTRICITY BOARD

Office of the Deputy Chief Engineer, Electrical Circle, Kattakada (Rural)


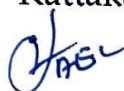
Tender Notice

Competitive sealed Tender super-scribing tender number and name of work are invited from experienced contractors for the following work so as to reach this office before due date through Registered Post / Courier Service / By hand.

1.	Tender No.	DCE/02/2025-26 dtd 03-06-2025.
2.	Name of work	Name of work:- Providing cash counter, reception counter and office cabins at Electrical Section, Udiyankulangara.
3.	Estimated PAC	Rs. 3,87,924/-
4.	Earnest Money Deposit	Rs.9700/- (Demand Draft only)
5.	Cost of Tender form	Rs.800 + Rs.144 (Incl. GST)
6.	Date of issuing Tender forms	09.06.2025 to 17.06.2025 (up to 1.00PM)
7.	Last date & time of receipt of Tender forms	24.06.2025, 3 P.M.
8.	Date & time of opening tenders	24.06.2025, 3.30 P.M.
9.	Name of office issuing Tender forms and receiving Tender	Office of the Deputy Chief Engineer Electrical Circle Kattakada
10.	Time of completion of works	30 days

Further details can be had from the above office during working hours. PAN card copy may produce before purchase of tender form.

Thiruvananthapuram
03.06.2025


Deputy Chief Engineer
Electrical Circle
Kattakada


GENERAL SPECIFICATION AND ADDITIONAL CONDITIONS OF CONTRACT

SECTION-H

H 1.01 SCOPE AND EXTENT OF WORK

The contract is for the proposed *Providing Cash Counter, Reception counter and Office cabins at Electrical Section, Udiyankulangara* as per the accompanying specifications and drawings included in this tender documents as well as these issued by the Board from time to time during execution of the work.

H 1.02 LOCATION AND ACCESS

Electrical Section Udiyankulangara

H 1.03 GENERAL DESCRIPTION OF WORK

The proposed building comprises Aluminium partition and wall painting

H 1.04 PERCENTAGE RATE CONTRACT

The contract is on percentage basis and tenderer is required to quote a single percentage adjustment to the rates in the rate schedule given, in this document. No claim for revision of rates agreed to will be allowed on any account during the currency of this contract or during extended period if any.

H 1.05 FIRST AID FACILITY

The Contractor has to maintain facilities at site for first aid including adequate supply of sterilized dressings and cotton wool in a readily accessible place. The Contractor will have to make his own arrangement at his cost treatment of cases of sickness and accidents in a hospital.

H 1.06 PERIOD OF COMPLETION

All the works covered by this tender including preliminaries and enabling works, finishing etc. should be completed in a period of not more than 30 days. The time of completion will be reckoned 3 days from the date of execution of contract agreement. If the work is not completed within the period of completion of 1 month, penalty at the rate of one percentage of the work to be done will be imposed on the contractor for each day of the prolonged period of completion, if the delay is due to the faulty of the contractor. If the delay is not due to the faulty of the Contractor, time extension may be granted by the Board without penalty, the penalty will be levied only for the period of non completion, if any due to the fault of the Contractor beyond the extended period.

INSTRUCTION TO TENDERERS

SECTION - I

- 1.01 Two copies of price bid (one marked "Original" and the other "Duplicate") along with the preliminary Agreement in stamp paper and E.M.D. shall be submitted in a sealed cover with superscription "Tender No.DCE 02/2025-26 dated: 03-06-2025" to the office of the undersigned by Registered post / Speed post / Courier Service /By hand so as to reach this office on or before 24.06.2025 (3.0PM). Tenders submitted otherwise will be rejected.
- 1.02 Each tenderer shall carefully examine the drawings, specifications and conditions of contract before submitting the tender. The tenderers should affix their signatures in the tender documents wherever so desired and initial all pages all the corrections including erasures appearing in the tender documents and also fill up the blanks if any left therein, for them to do so before the submission of the tender failing which the tender may attract the chance of rejection.
- 1.03 Tendered rates shall be written in English, in ink, both in words and figures. In case of any discrepancy between unit prices and amounts, unit price will govern. In case discrepancy between the rates in words and figures, the former shall prevail. The rates quoted should be for the unit specified in the schedule attached and should be only in the Indian Currency. Quotations in any other currency will be rejected. The column 'Total' should also be correctly filled in. Erasures or other changes shall be noted over the signature of the tenderer.
- 1.04 No special conditions or deviations will be accepted. The rates quoted shall be firm for acceptance for a period of 4 months from the date of opening of the Tender. Clause I.015 of the printed general conditions of contract shall be modified to this extent.
- 1.05 Each tender shall contain the name, residence and place of business of the person or persons - submitting the tender and shall be signed by the tenderer with his usual signature. Tender by partnership shall furnish the full names of all partners. It shall be signed with the partnership name by one of the members of the partnership or by an authorized representative followed by the name and designation of the person signing. Tenders by Corporations shall be signed with the legal name of the Corporations followed by the name of State of incorporations and by the signature and designation of the President, Secretary or other person authorized to bind it in the matter. The attested copy of the constitution of the firm with the name of partners and the instrument authorizing the person to sign on behalf of the firm shall be furnished.
- 1.06 Every tender should be accompanied by the **Earnest Money Deposit of Rs. 9700/- (Rupees Nine Thousand Seven Hundred only)** which can be furnished by Demand Draft any Nationalized Banks in favour of Deputy Chief Engineer, Electrical Circle Kattakada,
- 1.07 The Earnest Money of the unsuccessful bidders will be returned as determined by the Deputy Chief Engineer, Electrical Circle Kattakada, after the settlement of contract. Earnest Money of successful Tenderer shall be, returned after he has furnished Security deposit and executed the Agreement. No interest will be paid for the Earnest Money Deposited.

- 1.08 Tenderer should send along with this tender an agreement executed and signed in Kerala Stamp Paper of value of Rs 200/- (Rupees Two hundred only) in the specimen form given in 'Section B'. Tenders without the agreement in stamp paper of proper value will be rejected.
- 1.09 Telegraphic quotations will not be considered unless immediately followed by confirmation with full relevant details posted before the due date of the tender.
- 1.10 If a license or permit is required, the tenderers must specify in their tender and also state the authority to which the application is to be made.
- 1.11 The Deputy Chief Engineer may revise or amend the specifications and drawings prior to the date notified for opening of the tenders. Such revisions and amendments, if any, will be communicated to all prospective tenders, as an addendum or addenda to this invitation of tenders, atleast a fortnight before the date of opening of the tenders.
- 1.12 Any attempt on the part of the tenderers or their agents to influence the purchasing section in their favor by personal canvassing, or otherwise will disqualify the tenderer.
- 1.13 The final acceptance of the tender rests entirely with the KSEB, who do not bind themselves to accept the lowest or any tender. In any case the decision of the Deputy Chief Engineer, Electrical Circle Kattakada, shall be final and no correspondence shall be entered into as to why a tender was not accepted.
- 1.14 The successful tenderer will be required to furnish a Security Deposit for the proper performance of the contract before executing agreement. The security deposit amount is 3% of the contract amount. The security deposit can be in any of the listed for EMD. A specimen Bank Guarantee towards security deposit is given in D2.
- 1.15 The successful tenderer shall execute an agreement for the due fulfillment of the contract, within 3 days of the date of the acceptance of the tender in the form given in Section D1 after furnishing security deposit as specified in the letter awarding the work. He shall have to pay all stamp duty; and lawyer's charge and other expenses incidental to the execution of the agreement.
- 1.16 If any tenderer withdraws his tender before the expiry of the firm period for acceptance or fails to deposit the security as provided in para 1.15 above and execute the agreement within 7 days from the date of acceptance of the tender. The KSE Board shall have power and authority to recover from the tenderer, any loss or damages caused to the Board as may be determined by the Board, appropriating the money inclusive of earnest money deposit and or any kind of security furnished by the tenderer and if the money or security is found inadequate, the deficit amount will be recovered from the tenderer and his properties, movable and immovable. All sums due to the Board as aforesaid shall be recoverable from the tenderer and his properties movable and immovable under the provision of Revenue Recovery Act for the time being in force, as though such sums are arrears of land revenue and also in such other manner as the Board may deem fit. The tenderer shall have no claim or right over the moneys and or securities and earnest money

deposit appropriated by the Board and these moneys and securities shall belong to the Board.

- 1.17 If the conditions / specifications / instructions of a particular section is found to be at variance with the conditions / specifications / instructions of any other section the tenderer shall get the position clarified from the Engineer before the submission of the tender. If such variance is found after submission of tender or during the contract period, Engineer will ide which of those conditions / specifications / instructions shall prevail. Engineer's clarification / decision shall be final and binding on the Contractor / Supplier / Seller.
- 1.18 The Deputy Chief Engineer is empowered to evoke any decision of his subordinates / authorized representatives.
- 1.19 All incidental expenses incurred by the Board for making payments outside the District in which the claim arises shall be borne by the Contractor.
- 1.20 Any sum of money due and payable to the contractor including security deposit returnable to him, under this contract may be appropriated by the Board or any other contract made by the contractor with the Board or any other person authorized by the Board.
- 1.21 The Court situated at the place where the Head quarters of the Board is situated viz Kattakada alone will have jurisdiction to entertain civil suits pertaining to this contract.


Deputy Chief Engineer


KERALA STATE ELECTRICITY BOARD

SECTION-J

TECHNICAL SPECIFICATIONS

The following technical specifications shall govern the items of work covered under this contract. For works and supply of materials not covered by these specifications, the latest I.S. specifications for the respective work or materials shall apply and the contractor is bound to execute, supply such items in conformity with these specifications as though such standard specifications form part of this contract specifications.

SECTION - J1 - MATERIALS:

- 1.1 Materials and fixtures shall be of the best approved quality obtainable and they shall comply with the respective Indian Standard Specifications.
- 1.2 Samples of all materials shall be got approved by the Engineer before placing order and the approved sample shall be deposited with the Engineer.
- 1.3 In case of non-availability of materials in metric sizes the nearest higher size in F.P.S. units shall be provided with the prior approval of the Engineer for which no extra will be paid any rate shall be recovered.
- 1.4 If directed, materials shall be tested in any approved Testing Laboratory and the test certificate in original shall be submitted to the Engineer and the entire charges connected with testing including charges for repeated tests, if ordered, shall be borne by the Contractor.
- 1.5 It shall be obligatory for the Contractor to furnish certificates if demanded by the Engineer, from manufacturer or the materials supplier, that the work has been earned out by using their material and as per their recommendations.
- 1.6 All materials supplied by the Board shall be properly stored and the contractor shall be responsible dimensions etc., shall be as specified hereunder for safe custody until they are required on the works and till the completion of work.
- 1.7 All facilities including necessary labour for carrying out field tests on materials shall be provided by the Contractor without any extra cost.
- 1.8 Unless otherwise shown in the drawings or mentioned in the "Schedule of Quantities" or conditions of contract the quality of materials, workmanship.

Deputy Chief Engineer



FORM OF QUOTED RATE

I / We

..... Agree to undertake / execute the work at

* the rates given in the schedule.

* (Here quote any of the following. The rates should given in figures and words)

1. percentage below estimate rate.
2. Estimate rate.....
3.percentage above estimate rate.

Signature of tender

Name and address of the tenderer



Deputy Chief Engineer

Electrical Circle, Kattakada

