



**Government of Kerala**  
Information Office  
Information - Public Relations Department  
Kerala House, New Delhi - 110001  
Tel/Fax: 011-23360349

No. IOND/22/2023-IandPRD

21/10/2022

**URGENT QUOTATION NOTICE (4)**

**Sub:-Information Office, New Delhi-IITF-2023-Inviting Quotations for Printing Works at Kerala Pavilion, Pragati Maidan- reg**

**Ref:- Letter No. C1/158/2023/I&PR dated 10/10/2023**

Sealed competitive quotations are invited from experienced printers having facilities for the printing and supply of various matters in connection with IITF-2023 at Kerala Pavilion (627 sq m.), Pragati Maidan, New Delhi from 14<sup>th</sup> to 27<sup>th</sup> November 2023. The quotations should be submitted to the undersigned on or before **30/10/2023 at 3 pm** in the address given below. Quotations will be opened on the same day (30/10/2023) at **3.30 pm** in the presence of the bidders present. Item wise daily rate for the printing and supply of each item may be quoted. ***The bidder must have been enrolled in GST registration and the GST registration number to be mentioned.*** The successful bidder should execute the printing works promptly and supply them as and when demanded by the undersigned. The quotations received shall be evaluated by a committee constituted for the purpose and a final decision will be taken on the awarding of quotation accordingly. All or any of the quotation can be rejected by the undersigned/DPR without assigning any reason. Even though quotations are finalized, the required items shall be printed. Details of items are furnished below:

(1) Certificates - Different types of Certificates (Participants, Girl Guides & Others etc.) Multicolour -Printing with designing in 300 GSM Art Card.

Types of Certificates/Designs -20 (*rate per design must be quoted*)

No. of Certificates to be printed per design- 2 to 5

(2) Invitation Card for Opening Ceremony, Size 7x5 Inches (500 nos.) on 300 GSM Art card.

(3) Kerala Day Passes (7x5 Inches folding card on 300 GSM art card - 1000 nos.)

(Items No. 4 & 5 are Multi Colour Printing with designing)

(4) Envelope for Opening Ceremony- (single colour printing-500 nos.) if required

(5) Envelope for Kerala Day Passes – (single colour printing-1000 nos) if required

(6) Food Coupons-Tea and Lunch with Numbering - 500 each

- **Rate must be quoted mentioning the GST rate**
- **Any additions to quantities of above items shall also be charged at the quoted rate.**

(Cont.....)

**Address**

Information Officer  
Information Office, Information - Public Relations Department  
Room No. 251, Kerala House, 3-Jantar Mantar Road, New Delhi – 110001

*Sini K. Thomas*

**Information Officer**

**Sini K. Thomas**  
Information Officer  
I&PRD, Govt. of Kerala  
Kerala House, New Delhi

**Copy to:-**

Director, I-PRD, Government Secretariat, Thiruvananthapuram with CL.  
Chairman/Members of Quotation Committee  
Notice Board- Kerala House /Kerala Pavilion, ITPO, Pragati Maidan, New Delhi/  
Press Release/Website

