

#### APPENDIX H4

#### Notice

This is to inform Shri. M. Sethumadhavan, Fire and Rescue Officer No. 4970 (designation), Fire and Rescue Station, Chalakkudy (Place of appointment etc.) that Notice was issued on 20.01.2026 (Vide Notice No. RFOPKD/80/2025-E dated.20.01.2026) in your last known addresses directing you to submit your written statement of defence / explanation as to why disciplinary action as contemplated under Kerala Civil Services (Classification, Control and Appeal) Rules, 1960 should not be taken against you. The notice was received on 20.08.2025. But you have not attended the hearing or submitted the written statement. So you may please take notice that if within 15 days from the date of publication of this notice, your written statement of defence or other explanation against the charges framed against you is not received, it will be presumed that you have no defence to put further and further action will be taken accordingly. You may obtain the full text of the memo of charges with the statement of allegations/ show cause memo from Regional Fire Officer, Regional Fire Office, Fire & Rescue Services, Palakkad (Designation of the officer, Name of office) during office hours in my office on an application made by you, furnishing your addresses to which it is to be sent prior to the stipulated period.

Designation of the disciplinary authority.



Regional Fire Officer  
Regional Fire Office  
Palakkad